THE Peel Compton FOUNDATION

Employment Application

PERSONAL

Last Name First Name M.I.

Permanent Address Street City State Zip Code

Home Phone Work Phone Cell Phone E-Mail Address

List any other names under which employment records or education may be listed:

JOB INTEREST

Position Applied For:_____

Are you available to work ☐ Full-Time ☐ Part-Time #HRS/WK? _____ Salary Desired_____

WORK STATUS

Are you legally authorized to work in the United States? ☐ Yes ☐ No

Proof of citizenship or immigration status will be required upon employment.

Are you under 18 ? ☐ Yes ☐ No

If so, employment may be subject to your ability to provide appropriate working papers or permit.

VETERAN'S PREFERANCE

Are you a US Veteran ? ☐ Yes ☐ No

Dates of active duty: _____

Are you a member of the reserves or National Guard? ☐ Yes ☐ No

Those wishing to claim Veteran's Preferance MUST SUBMIT PROOF OF SERVICE (DD 214) which includes active duty dates

CRIMINAL RECORDS/DRIVING RECORDS

Has your drivers license been suspended or revoked during the past year? ☐ Yes ☐ No

If yes, please explain: _____

Have you ever been convicted or have you pled guilty to two ro more moving traffic violations in the past two years? Yes☐ No☐

Have you ever been convicted of a crime other than a minor traffic violation, in this or any other state? (Exclude any sealed, expunged, or statutorily eradicated convictions. Convictions do not automatically disqualify you from employment. The nature and date of the conviction and the type of job for which you are applying will be considered.) ☐ Yes ☐ No

If yes, state the nature of the crime, when and where convicted, and the disposition of the case: _____

EDUCATION

List your educational background, beginning with High School. Please include technical school and military trainning, etc.

Name and Location of School	Major/Degree	Graduate
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

List any vocational or business-related courses and training.

_____

_____

List any in-service training or instruction courses or programs you have completed with other employers.

_____

_____

If a lisence, certification or other authorization to practice a trade or profession is require for the position for which you are applying, please submit a copy of those appropriate documents.

REFERENCES

Please list persons whom we may contact who know your employment qualifications, such as present or former supervisors, former teachers or professors, or associates now with our organization. Do not list relatives.

Name	Company	Telephone	Title

EMPLOYMENT

Please complete this section in full. List all employment and activities, including self-employment. Use additional paper if necessary.

Are you currently employed? ☐Yes ☐ No

May we contact your present employer? ☐Yes ☐ No

If you answer "NO" and we need to contact your present employer before we can offer you a position, we will contact you first.

Employer	Name/Title of Supervisor	From: (month/year)
Address	City State Phone#	To: (month/year)
Your position, title and description of duty		Base Pay / Full Time ☐ / Part Time ☐
		Reason for leaving

Employer	Name/Title of Supervisor	From: (month/year)
Address	City State Phone#	To: (month/year)
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Your position, title and description of duty		Base Pay / Full Time ☐ Part Time ☐
		Reason for leaving

Have you ever been discharged or forced/permitted to resign from a job? Yes No

If yes, please explain: _____

PRE-EMPLOYMENT STATEMENT

I HEREBY CERTIFY that this application is complete to the best of my knowledge for the periods of employment listed and all information given is true and contains no misrepresentations.

I understand that all statements submitted on this application are subject to investigation and verification by The Peel Compton Foundation, and I authorize The Peel Compton Foundation and/or its representative to verify all records pertaining to my background. I also agree to release The Peel Compton Foundation and its representatives from any liability arising from such investigations.

I understand that any offer of employment made to me by The Peel Compton Foundation, whether accepted or not, is contingent upon investigation of this application, including the results of a reference and/or background check or drug testing as required. I authorize the persons, schools, law enforcement agencies and other organizations or employers named in this application to provide information requested by The Peel Compton Foundation in its processing of this application.

I understand that I will also be asked to provide original documentation establishing lawful employment authorization, and to certify to such, as required under the Immigration Reform and Control Act of 1986.

I understand that my application for employment (including, but not limited, to this application form, the granting of any interview, or the fact or content of any interview) is not intended to, and shall not be construed to, create between The Peel Compton Foundation and me a contract of employment or for the provision of benefits. If an employment relationship is established between The Peel Compton Foundation and me, I understand that I will be an employee at will, meaning that either The Peel Compton Foundation or I may terminate the employment relationship at any time and without reason, notice, and any further obligations.

I certify the statements made here, as well as in any interview I may have, are complete and accurate to the best of my knowledge. (A photocopy or fax of this authorization shall be considered as effective and valid as the original.)

Signature_____ Date_____